

**Alameda Creek Fisheries Work Group
Flows Subcommittee**

September 13, 2007 12:00 PM – 1:30 PM
Coastal Conservancy

Draft Meeting Summary

Participants:

Eric Cartwright, ACWD
Thomas Niesar, ACWD
Stuart Moock, representing PG&E
Dave Houts, Zone 7
Dan Wilson, DFG
Jeff Miller, ACA
Brian Sak, SFPUC
Tim Ramirez, SFPUC
Andy Gunther, CEMAR
Brenda Buxton, Coastal Conservancy
Manny da Costa, Alameda County Flood Control District

Announcements

Manny da Costa announced that SFEI is collecting data on turbidity during low-flow conditions in Alameda Creek, a data gap identified by McBain and Trush.

Project Manager's Report

Andy noted that he reviewed an initial draft of the revised report, and requested modifications from McBain & Trush as there were certain parts of the instructions for revision that had not been addressed (*e.g.*, no executive summary). He further indicated that he thought the report provided an adequate basis for developing plans for implementing Phase 2 of the MOU, and that in his opinion McBain & Trush had completed their scope of work.

While the Subcommittee members had not yet completed their review of the draft, so far there was general satisfaction with the product. The group agreed to forward comments to Andy by September 21. Jeff Miller noted that he had already delivered comments to McBain & Trush, and he agreed to forward those comments to the Subcommittee.

The Subcommittee expressed a strong interest in obtaining the review of DFG and NMFS prior to finalizing the Phase 1 report. Dan Wilson indicated he could review the document in October, but he was unclear when Krissy Atkinson will have a chance to review it as she's presently on assignment at Lake Davis.

Thomas noted that the instructions for revision requested that the McBain & Trush prioritize the program elements in the final section of the report, but this was not done. Andy indicated that they felt this would make it hard to finalize the report given the scope of the revisions and the likelihood of diverse stakeholder interests driving different opinions about priorities.

It was agreed that Andy would compile the comments, and that the Subcommittee would wait for DFG's comments prior to finalizing the document. The Subcommittee plans to forward the revised document to the full Work Group with a recommendation for adoption, and with that recommendation all expected it unlikely further revisions would be necessary.

Discussion of Next Steps, including initiating Phase 2

The Subcommittee considered options for initiating Phase 2, and decided that a lengthy workshop-like session among Subcommittee members would be the best way to proceed. This session was scheduled for October 25, from 10:00 AM – 3:00 PM at the ACWD office in Fremont.

It was also agreed that for this session to be productive an agenda packet should be prepared well ahead of time that clarifies "homework" items for Subcommittee members to complete prior to the workshop. Items suggested included having each member decide upon his/her priorities, and to bring a detailed description of activities their organization is undertaking that include or could include actions identified in the Phase 1 report.

Andy agreed to distribute in hard copy, those who want it, an 11 x 17 version of the Gantt chart from the McBain & Trush report.

Adjourn

The meeting was adjourned at 1:40 PM